



OFFICE OF THE PRINCIPAL / SECRETARY

MAHATMA GANDHI COLLEGE

(NAAC Accredited Grade – "B+" w.e.f. 16. 09. 2016)

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Ref. No.....

Date.....

Notice

No. MGC/Quot./25/05/NIT-02

Dt. 06.05.2025

Quotations are invited from eligible supplier for the ^{supply}servicing of stationery and office materials in the following items within 10 days from the date of publication of the notice.

SL. NO	SUBJECT	SPECIFICATION
1	Stationery and Office Materials	1) A4 Page 70 GSM 2) All type of Office files 3) Pen 4) Whitener 5) Marker 6) Stepler 7) A3 page 70 GSM 8) Cello Tape 9) All type of Gum 10) Chilled Mark Thread 11)Gala, Candle 12) Chalk/Duster 13)Stellar and staple 14) Gems Clips, ink pad and ink 15) Lock and Key 16) Paper weight 17) Register File 18) All type of Attendance book 19) Scissor and knife 20) Brown Paper 21) Envelope with Print


Principal,
Mahatma Gandhi College
Lalpur, Daldali, Purulia